

MTAA Board Meeting 1:00 PM

Tuesday, December 16, 2025

MTAA Administrative Office – Board Room

6510 SE Forbes Ave., Building #620

Addressing the MTAA Board: In accordance with MTAA Bylaws, public comment may be allowed in the discretion of the MTAA Board Chairperson. Any person desiring to address the Board during any meeting should provide three (3) business days advance written notice to the MTAA regarding their request to provide public comment and the topic(s) upon which they would like to comment. The written request must be addressed to the MTAA President at: mtaa@mtaa-topeka.org or 6510 SE Forbes Ave., Ste. 1, Topeka, KS 66619. Any person allowed public comment in the discretion of the MTAA Board Chairperson will be limited to the time identified by the MTAA Board Chairperson upon the topic(s) allowed by the MTAA Board Chairperson. The allotted time may be extended upon majority vote of the MTAA Board.

1. Inquire if Notification was given to all Requesting Notification of MTAA Board Meetings
2. Approve Minutes of the Regularly Scheduled Board Meeting of November 18, 2025.
3. Public Comment
4. Adopt Agenda

ACTION ITEMS:

5. Consider revision of MTAA Bylaws
6. Consider Quote for HVAC for Building 621
7. Consider Quote for HVAC for Building 657
8. Consider Pay Rate for Electrician Position

INFORMATIONAL REPORTS:

9. Monthly Reports:
 - a. Project Updates – Sam Stallbaumer, WSP USA
 - b. Aviation-Related Issues & Air Service – Eric Johnson
 - c. Maintenance Report – Eric Johnson
 - d. TOP Fuel Service Fuel Sales Report – Eric Johnson
 - e. Economic Development & Leasing Activity – Curtis Sneden
 - f. Financial Reports – Laura Hartley
 - g. Directors' Comments
10. Executive Session