MTAA
METROPOLITAN TOPEKA AIRPORT AUTHORITY
TOPEKA REGIONAL AIRPORT & BUSINESS CENTER | BILLARD AIRPORT

Board of Directors

Metropolitan Topeka Airport Authority
September 15, 2026

Regular Monthly Meeting.....2:30 PM

Chairman Sam Sutton brought the regularly scheduled monthly meeting of the MTAA Board of Directors to order at 2:30 PM with the following other board members present: Brian Armstrong, Carlos Cortez, Tony Emerson and Mike Munson. Also, in attendance were:

- Curtis Sneden, MTAA President & Executive Director
- Laura Hartley, MTAA Director of Administration & Finance
- Tim Resner of Frieden & Forbes, LP, Legal Counsel to the Board
- Deana Prescott, MTAA (Administrative Office)
- Terry Poley, MTAA Director of Maintenance
- Chief John Ross, MTAA Police and Fire
- Tommi Poley, MTAA (Administrative Office)
- Carol Marple, Public
- Scott Uhl, WSP USA, Inc.
- Joseph Ledbetter, Public
- Don Loyd, MTAA TOP Fuel Manager
- Matt Anstaett, MTAA Asst. Director of Maintenance
- Dale Mueller, WSP USA, Inc.
- Matt Narsh, MTAA (Administrative Office)
- Ashley Benton, MTAA Police & Fire Department
- George Hopper, Public
- Darren Miller, Newcomer
- Marquis Ceazer, MTAA Fire Department
- Josh Van Becelaere, MTAA Fire Department
- Lance Quilling, MTAA Fire Department
- Easton Cordes, MTAA Fire Department
- Noel Etzel, Public via Teams
- Phil Nguyen, CMT via Teams

Item 1. Notice.

Chairman Sutton inquired if notifications were sent to everyone who requested them. **Ms. Hartley replied that notifications were sent.**

Item 2. Approve Minutes.

Chairman Sutton made the motion to approve the minutes of the Public Budget Hearing of August 18, 2026, the Regularly Scheduled Board Meeting of August 18, 2026, and the Special Board Meeting of August 25, 2026. Mr. Emerson seconded the motion. Motion carried.

Item 3. Public Comment.

Chairman Sutton inquired if there was anyone registered to speak during Public Comment. **Ms. Hartley replied that Mr. Ledbetter had registered to speak.**

Mr. Ledbetter spoke briefly on Federal Opportunity Zones and Foreign Trade Zones. He encouraged the Board to look into those opportunities.

Item 4. Adopt the Agenda.

Mr. Emerson asked to move Action Item #8 to Discussion Item # 10A. This was agreed on by the Board. Mr. Emerson then made the motion to adopt the agenda as amended. Mr. Munson seconded the motion. Motion carried.

Item 5. Receive and Approve Financial Reports – Ms. Hartley.

Ms. Hartley presented to the Board a breakdown and explanation of the Financial Reports which included an update of Accounts Receivable, Cash Reserves unrestricted as of August 31, 2026, Bond Activity, Income Compared to Budget as of July 31, 2026, and the Balance Sheet. **Chairman Sutton made the motion to receive and accept the Financial Reports. Mr. Cortez seconded the motion. Motion carried.**

Item 6. Introduction of new Director of Airports – Mr. Sneden.

Mr. Sneden introduced to the Board Mr. George Hopper. Mr. Hopper will take over as the new Director of Airports starting October 1st, 2026. Mr. Hopper thanked the Board for the opportunity and commented that everyone he met was welcoming and excited to get things done. He also commented he was looking forward to getting to work.

Item 7. Departmental Updates.

7.a. Project Updates – Dale Mueller, WSP

- Reconstruction of Lower Alpha/Delta Taxiway is mainly complete, should finish late January to early February.
- Grant received for Rehabilitation of Taxiway Alpha. Emery Sapp was awarded the construction contract and should start in the Spring of 2027.
- KAIP project starting soon on the Rehabilitation of High Mast Lighting. Bid will open Winter of 2026/2027, and work will start in the Spring of 2027.
- Phillip Billard Terminal Apron Rehabilitation is mostly complete. Waiting on a re-evaluation of the slurry seal in the Spring of 2027.
- Phillip Billard Runway 18-36 Rehabilitation grant received with construction beginning in the Spring of 2027. Bettis Asphalt won the construction contract.
- Phillip Billard T-Hangar Taxilane Rehabilitation (KAIP project) will go to bid in the Winter of 2026/2027, with work beginning late Spring of 2027 to early Summer of 2027.
- Mr. Mueller announced his retirement date as October 30th, but said he will still be working on the uncompleted projects on an as needed basis. Mr. Scott Uhl will be taking over for him.

7.b. Police & Fire – Chief John Ross

Chief Ross presented YTD breakdowns of both the Patrol Division and Fire Division which included the number of calls responded to and the various types of calls received. He explained NOTEMS, escorting non-vetted personnel through gates, hot refuels, the various medical calls, mutual aid calls, AARF indexes, and FAA inspections. Chief Ross answered questions from the Board.

7.c. TOP Fuel Services – Mr. Loyd

Mr. Loyd presented sales in dollars and gallons from 2023 to YTD 2026. He also showed the Board customer comparisons and sales by customer for August 2025 through August 2026. Mr. Loyd spoke about an upcoming event that Gate 36 is trying to put together for October 30th. It would be similar to a "Trunk or Treat" with airplanes. Mr. Sneden then gave an update on the self service fueling for Billard. He stated that Argus presented to MTAA a design of 30% completion. Bids are scheduled to open on November 20th, 2026, with an estimation of completion in November of 2027.

Action Items:
Item 9. Consider Approval of Broker's Commission for Building 167.

Mr. Sneden informed the Board of an interested party wanting to lease Building 167 and additional storage space. The interested party was referred by a broker whose commission is 6% of the lease. He asked the Board to approve this expense by paying half now and the other half after six months of tenant paying the lease amount on time and with no issues. Each half would total $12,450.00. **Mr. Emerson made the motion to approve the payments for Broker's Commission. Mr. Munson seconded the motion. Motion carried.**

Item 10. Consider Approval of MTAA Resolution No. 26-317 Authorizing the Acceptance of Grant Offers No. 3-20-0082-029-2026 and 3-20-0082-030-2026 Through Federal Aviation Administration for Rehabilitation Runway 18/36 at Phillip Billard Municipal Airport and Grant Offers No. 3-20-0113-051-2026 and 3-20-0113-052-2026 Through Federal Aviation Administration for Rehabilitation Taxiway A at Topeka Regional Airport.

Mr. Sneden presented to the Board for approval Resolution No. 26-317 Authorizing Acceptance of two Grants for Phillip Billard Airport and two Grants for Topeka Regional Airport. **Mr. Munson made the motion to accept Resolution No. 26-317 accepting all Grants for both locations. Mr. Armstrong seconded the motion. Motion carried.**

Discussion Items:
Item 10.a. Consider Approval of Quote for New Billard Hangar.

The Board considered a new hangar to be constructed at Philip Billard Airport. After a little discussion the Board decided to wait until Mr. Hopper begins his employment with MTAA and can provide guidance and feedback. They will discuss this item further during the October Board Meeting.

Item 11. Grass Runway at Billard.

The Board had some discussion on implementing a Grass Runway at Billard Airport. Chairman Sutton expressed his desire to see this happen, and suggested a committee be established to look into this matter.

Item 12. Federal Opportunity Zones – Mr. Sneden.

Mr. Sneden suggested this subject be held until the October meeting. The Board agreed to wait until October for discussion.

Item 13. President's Report.

- Mr. Sneden talked about receiving phone calls from the media and the public about a redirected flight to a casino in Nevada. He explained to the Board that this had nothing to do with MTAA as the booking airline had never reached out to MTAA about this flight or to TSA.
- Thank you to Terry and his team for getting the Terminal area cleaned up in preparation for the KU flight to London.
- A meeting was held earlier today with the developer of a tech/data center. They liked the area shown to them and will be moving forward with plans in the near future.
- The Commercial Service Conference of Airlines will be held December 2026 in NW Arkansas. Go Topeka Representatives are planning on attending the conference with Mr. Sneden.
- Davcon will be visiting tomorrow. The environmental assessment is complete on Hangar 619 and they are ready to move forward with the MRO project. We are on track with the timeline.

Item 14. Director's Comments.

- Mr. Emerson thanked the staff and Mr. Sneden and commented that he likes the new format.
- Mr. Armstrong is looking forward to getting Mr. Hopper on board and congratulated Mr. Cortez on his Business Hall of Fame award.
- Mr. Cortez welcomed Mr. Hopper to the team.
- Mr. Munson welcomed Mr. Hopper and congratulations to Mr. Cortez.

- Chairman Sutton congratulated Mr. Cortez and thanked Terry and everyone for their help and all the work they have been doing. He would like to see invites sent to the tenants at Billard for the "Trunk or Treat" event. He also stated that if a runway closure occurs at Billard Airport during the runway construction he wants notices sent to the tenants so there are no surprises.

Item 15. Executive Session.

No Executive Session needed.

Adjournment.

Chairman Sutton made the motion to adjourn. Mr. Emerson seconded the motion. Motion Carried. Meeting adjourned at 4:16 PM.

These official minutes were approved by the Board of Directors on October 20, 2026.

Brian Armstrong, Secretary