

# TOPEKA REGIONAL AIRPORT EMERGENCY CONTINGENCY PLAN

Topeka Regional Airport is owned and operated by the Metropolitan Topeka Airport Authority (MTAA). MTAA has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Rita Eggenberger at [reggenberger@mtaa-topeka.org](mailto:reggenberger@mtaa-topeka.org). MTAA is filing this plan with the Department of Transportation because this airport may be used by an air carrier described in USC 42301(a)(1) for diversions. This plan describes how, following excessive tarmac delays and to the extent practicable, MTAA will:

- Provide for the deplanement of passengers;
- Provide a sterile area with facilities following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP). All passengers would have to remain in the sterile area until departure due to no TSA screener or screening equipment on site.

Topeka Regional Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at (785) 862-2362 or (785) 862-9250 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following:

- Terminal Size
- Sterile Area Size – Limited to approximately 100 individuals
- No TSA screener or screening equipment on site. All passengers who elected to get off the plane would have to stay in the Sterile area which has facilities.

## **Airport Information**

Name of Airport: Topeka Regional Airport

Name and title of person preparing the plan: Rita S. Eggenberger / Operations Officer

Preparer contact number: (785) 862-0399

Preparer contact e-mail: [reggenberger@mtaa-topeka.org](mailto:reggenberger@mtaa-topeka.org)

Date of submission of plan: June 24, 2022

Airport Category: Large Hub  Medium Hub  Small Hub  Non Hub

## **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Shift Supervisor at (785) 862-9250.

## **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

MTAA does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency.**

The gates at Topeka Regional Airport are under common use, there are no permits or agreements to air carriers and are controlled by the airport. We direct or common use users to make gates and other facilities available to an air carrier seeking to deplane at a gate, to the maximum extent practicable.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection.**

MTAA does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Topeka Regional Airport has Military Personnel that under emergency conditions may be available to provide screening as coordinated with CBP out of Kansas City MO or Wichita KS. Once these efforts are complete, we will coordinate with locale CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

## **Public Access to the Emergency Contingency Plan.**

MTAA will provide public access to its emergency contingency plan through the following means:

- Posting in a conspicuous location on the airport website (<http://www.mtaa-topeka.org>)
- Posting signs in conspicuous locations in the terminal.